



JEEViKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Office Order

The Bihar Rural Livelihoods Promotion Society (JEEViKA) is implementing BTDP, NRLM and NRLP in the state. For the financial year 2018-19 JEEViKA initiated the process of preparing Annual Plan and Budget of different programmes running within the gamete of JEEViKA. For preparation of Annual Action Plan (AAP) all the respective Block Project Managers (BPM) will be engaged in their block planning and set up the targets for next financial year involving all AC, CC, LHS in the planning process. All the District Project Managers (DPM) are directed to discuss with the concern BPMs to consolidate the APP of their districts.

To formulate the AAP for 2018-19, JEEViKA will follow the interactive workshop at state, district and block level as mentioned in schedule bellow -

Sl.	Head	Responsibility	Date	Participant/s	Location
1	BPIU Orientation	DPM & M&E Managers	By 20 th January, 2018	BPMs	District and Block level
2	Training Managers & Finance Managers (3+1)	Thematic Heads including Finance Team	24.01.2018	FM, M&E, Any One LH Manager and MF/CF Manager	State Level
3	DPCU level Workshop (AAP & Budget Formulation)	DPMs & FMs	02.02.2018	BPMs and Thematic Managers	DPCU level
4	Submission of signed copy of AAP and Budget for FY 2018-19	DPM	5 th and 6 th Feb 2018	DPM/ME Managers	District/State level
5	Thematic AAP & Budget	Thematic Heads	5 th February 2018	Thematic Team	SPMU
6	CLF leaders and TO Orientation	PM-ME and IBCB State Team	2 nd to 8 th Feb 2018	CLF leaders/TO	State Level

Proposed budget for Block/District/State level workshops will be as under:-

- Rs. 200/participant for Block level workshop.
- Rs. 700/participant District level workshop.
- Rs. 850/participant State level workshop.

All the concern project staffs at state, district and block level are directed to strictly adhere to the timeline mentioned above.

By the order of CEO

(B. K. Pathak)

Officer on Special Duty